



**CENTRO DE
LENGUAS UPM**

FREQUENTLY ASKED QUESTIONS FOR INTERNATIONAL STUDENTS OF SPANISH AS A FOREIGN LANGUAGE

- **WHO CAN PARTICIPATE IN THE SPANISH COURSES?**

Students, teachers and researchers from the UPM, including participants in exchange programs (Erasmus+, Magalhaes, etc).

Former students are admitted under the same conditions as current ones.

Students from other universities or any other person interested in learning Spanish. We cannot accept students under 18 years of age.

- **WHAT TYPE OF COURSES ARE THERE?**

We offer different Spanish courses (intensive and general) at levels from A1 to C1. We also organise courses for preparation for the DELE examination, the Spanish Academy for Architecture and Construction, Conversation, and other à la carte courses for institutions or other collectives.

Courses are announced with sufficient notice in the “CURSOS” section of the www.lenguas.upm.es webpage.

The UPM Language Centre also organises courses in foreign languages, in which foreign students may also participate. The languages offered in the academic year are: German, Arabic, French, English, Italian, Portuguese and Russian. However, some languages and levels may not be offered in case of very low registration. Please consult the web.

- **THE COURSES IN THE CLASSROOM OR DISTANCE?**

We have different types: distance, classroom or semi-classroom, depending on the conditions and needs at the time.

- **HOW DO I INSCRIBE?**

Go to www.lenguas.upm.es > cursos > cursos de español. Choose the course and click on the link. There you will see the specific information, which includes the characteristics of the course, the levels offered, timetables, prices, credits, etc. on this link you can also make the inscription and payment (by credit card).

If you have any questions write to centro.lenguas.espanol@upm.es.

- **CAN I INSCRIBE WITHOUT MAKING THE PAYMENT?**

It is possible, but your enrolment will not be definitive. If you complete your inscription but not make the payment, your inscription will remain pending payment. You can redo it after this inscription or make a new one to substitute the previous one; however you must do it before the end of the enrolment period.

- **WHAT HAPPENS IF MY CREDIT CARD DOES NOT WORK?**

Write to us at centro.lenguas.espanol@upm.es and we will send you an email with instructions on how to make the enrolment payment by bank transfer.

- **HOW MUCH DO THE COURSES COST?**

There are two prices for Spanish courses at the UPM Language Centre:

- 1) UPM price for students, teachers or researchers linked to the UPM. Academic exchange students of the UPM, former students and immediate family members are considered as being linked to the UPM.
- 2) External Price, for those not linked to the UPM, of more than 18 years of age. There are no special prices for large families, no grants or direct financial aid, offered by the Language Centre.

The prices are always for the complete course and include the teaching material necessary to follow the course (textbooks, Digital licences, etc.).

The reimbursement of enrolment fees are only contemplated in the case of cancellation of courses by the Language Centre due to force majeure, and which may be consulted in the "Regulations of the Language Centre " www.lenguas.upm.es

- **ARE THERE FREE COURSES?**

The courses at the Language Centre of the UPM have moderate prices, but they are not free. This allows us to offer courses with small groups of students, high quality and personalised attention.

There are however free cultural activities, open to anyone who is interested, which can be consulted at www.lenguas.upm.es

- **DO I HAVE TO BUY BOOKS FOR THE COURSE?**

No, the materials necessary for the course are included in the enrolment price.

- **WHEN DO THE CLASSES BEGIN?**

The courses begin on the day announced in the call for each of them. A few days before, and at the end of the enrolment period, the student will receive a welcoming email with information on their course.

If you have not received detailed information on the course up to 24 hours before it begins, write to centro.lenguas.espanol@upm.es, because your email may have been returned to us.

- **CAN I CHANGE MY LEVEL?**

Yes, you can do so before beginning the course or during the first week of class (with the agreement of the teacher). It is the responsibility of the student to enrol at the suitable level.

If you know your level, you can inscribe directly into the group and most convenient timetable.

If you do not know your level, click on the option "I don't know my level" when you make your inscription. A week before the course begins you will receive information on how to take a level test.

- **ARE THERE CERTIFICATES?**

Yes, in order to obtain one it requires your having at least 80% attendance and having passed an evaluation, which depends on the nature of each course.

The certificates are issued at the end of the course and are sent by email in PDF format.

- **ARE THERE CREDITS?**

Yes, both the Spanish courses and Foreign Language courses have ECTS credits. The number depends on the course.

- **WHERE CAN I GET MORE INFORMATION?**

The emails with general information on the courses and examinations at the UPM Language Centre are as follows:

For Spanish as a Foreign Language courses: centro.lenguas.espanol@upm.es

For Foreign Language courses: programa.lenguas@upm.es

- **¿WHERE IS THE OFFICE OF THE UPM LANGUAGE CENTRE?**

Temporarily, the offices are in the Rectorado of the UPM, building C, first floor, Paseo Juan XXIII, 11, 28040 Madrid, metro *Vicente Aleixandre* (line 6).